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Ret Westbury Civic Club  
5322 W. Bellfort #107  
Houston, TX 77035

# Westbury Civic Club Policy: Open Board Meetings

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12/27/2013 RP1 \$20.00

## Purpose:

The intent of this policy is to explain when the Board of the Westbury Civic Club is allowed to convene in Executive Session during regular or special meetings.

## Policy:

The Westbury Civic Club follows regulations in the Texas Property Code (TPC) regarding Open Meetings. All regular and special Board meetings will be open to the public except for those circumstances where the TPC allows part of the meeting to be held in private Executive Session. After the board reconvenes in the open public meeting, then the subject of the private session and any decision will be summarized in general terms for the meeting minutes. The TPC allows these topics to be discussed in private Executive Session.

- personnel
- pending or threatened litigation
- contract negotiations
- enforcement actions
- confidential communications with the property owners' association's attorney
- matters involving the invasion of privacy of individual owners
- matters that are to remain confidential by request of the affected parties and agreement of the board.

This Policy is effective upon recordation in the Public Records of Harris County, and supersedes any policy regarding **Open Meetings** which may have previously been in effect. Except as affected by State Law and/or by this Policy, all other provisions contained in the Declarations or any other dedicatory instruments of the Association shall remain in full force and effect.

RP 090-03-0393

Approved and adopted by the Board on this 20<sup>th</sup> day of November, 2013.

Officer Signature:	<i>[Handwritten Signature]</i>
Officer Printed Name:	Rebecca Edmondson
Officer Position:	President
Westbury Civic Club	

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STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS      §

Before me, the undersigned authority, on this day personally appeared Rebecca Edmondson, (title/officer position) President, of the Westbury Civic Club, a Texas corporation, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he/she had executed the same as the act of said corporation for the purpose and consideration therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this 27<sup>th</sup> day of December, 2013.

*[Handwritten Signature]*  
Notary Public, State of Texas

Jennifer Edmondson  
Printed Name

My commission expires: March 14, 2015



RP 090-03-0394

FILED

2013 DEC 27 PM 2: 59

*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

RP 090-03-0395

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.  
THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas.

DEC 27 2013



*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS