



MAJOR PROJECTS- HOME ELEVATION

Owner Information

Lot Owner Name(s): _____

Lot Address: _____ Mailing Address _____

Telephone: Main: _____ Cell: _____

Email: _____

Contractor/Builder/Architect Information *Required information if submitted directly by builder/architect/contractor.*

Name of Company _____

Contact Name, Title: _____

Telephone: Main: _____ Other: _____

Email: _____

Project Information

Legal Description of Address (Block #, Lot #, Section) _____

Elevation Information: BFE: _____ Actual Home Elevation: _____

Minimum Flood Protection Elevation (MFPE): _____ Proposed New Elevation _____

Overall Height of home from MFPE to highest peak: _____

Materials of Skirting: _____

Percentage of Masonry (Brick/Stone) on Home after elevation: _____

Please submit the following items for review of your project:

____ Current Property survey

____ Site Plan: Identify location of proposed construction, show all building lines and easements as defined by the plat and the corresponding deed restrictions

____ Elevation Certificate

____ Describe any fill that will be added to the property. Amount, location, reason.

____ Location of elevated AC units.

As a service to our residents, volunteers at the Westbury Civic Club review proposed construction plans free of charge and provide feedback. Their feedback in no way constitutes a legal opinion as to whether the proposed plans comply with the applicable deed restrictions. Neither the Westbury Civic Club nor individual volunteers have the authority to waive, amend, or alter any existing deed restrictions.

All proposed construction must comply with the applicable set of deed restrictions. It is the full responsibility of the homeowner and builder to ensure compliance with the deed restrictions and City of Houston building codes and permits. We strongly urge you to consult with an attorney to determine whether your proposed construction plan complies with the applicable deed restrictions. Copies of Westbury's deed restrictions are available on the official website for the Westbury Civic Club, www.westburycrier.com.